After you sign up for the TAG, this worksheet will help you understand which course requirements are complete, in progress and still need to be fulfilled at your community college before transferring to ASU.

Once you have completed the lower-division courses (freshman and sophomore level), then you are ready to transfer to ASU for the upper-division courses (junior and senior level). Lower-division courses are all 100- and 200-level courses.

Note: If you have already earned or in the process of earning an AAS degree, please refer to the paired BAS programs on the transfer website rather than using this worksheet.

Instructions:

1. Gather your unofficial college transcripts from all institutions attended so you know what courses you have completed and what courses are in progress.

2. Print the ASU Major Map for the current academic year by visiting Degree Search (asu.edu/degrees). Find your intended ASU major, click on Major Map and print it.

3. On the Major Map, highlight or circle all 100-level courses, 200-level courses and other lower-division requirements (e.g., lower-division humanities - HU).
   
   Note: You don’t need to list ASU 101 (or an equivalent college-specific freshman seminar) on your worksheet. Specific transfer success courses are available during your first year at ASU.

4. Add all the courses that were highlighted or circled to this worksheet in column 1, “ASU Course.”

5. Visit the Transfer Credit Guide to perform an equivalency search. tcg.asu.edu/reverse
   Using this tool, enter each ASU course from column 1 to determine the equivalent course at your community college. Enter that course prefix and number in column 2, “Community College Course.”
   
   Note: If you have taken courses at multiple institutions, please indicate the name of the institution in column 3.

6. Search for the listed courses on your college transcripts. If you passed the course with a “C” or better, mark a “X” in column 4. If you’re currently enrolled in the course, mark an "I" for In Progress.

7. For any course that is not completed, please plan which semester you will enroll in the course. Indicate the term in column 5. This last column is what you still have to complete prior to transferring to the university.
   
   Note: Not all community colleges offer all of ASU’s lower-division courses. Once you complete all the available courses for your major at your community college, then it’s time to talk to your ASU transfer specialist and get ready to transfer.

Learn how credits from other colleges and universities will transfer to ASU and how they’re applied to your ASU degree program. A maximum of 64 credit hours will be accepted as lower-division credit when transferring from a regionally accredited Arizona community, junior or two-year college, with the exception of some special programs.

transfer.asu.edu/credits | asu.edu/degrees
## Transfer Admission Guarantee Planning Worksheet

Make a copy of the completed worksheet for your records.

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
<th>Column 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASU Course</td>
<td>Community College Course</td>
<td>Institution Name</td>
<td>“X” for completed courses. “I” for in-progress courses.</td>
<td>If the course is not completed and not in progress, write the semester you plan to enroll.</td>
</tr>
<tr>
<td>Ex: ENG 101</td>
<td>ENG 101</td>
<td>College 1</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Ex: ENG 102</td>
<td>ENG 102</td>
<td>College 1</td>
<td>I</td>
<td></td>
</tr>
<tr>
<td>Ex: MAT 170</td>
<td>MAT 187</td>
<td>College 2</td>
<td>Fall 2018 at College 2</td>
<td></td>
</tr>
</tbody>
</table>

Questions? Contact your community college advisor or ASU transfer specialist. [transfer.asu.edu/contact](http://transfer.asu.edu/contact)